

VIRGINIA DEPARTMENT OF TRANSPORTATION



RESOLUTION OF RETIREMENT

WHEREAS, Billy S. Smith, Jr. retired from the Virginia Department of Transportation on April 1, 2019; and

WHEREAS, Billy S. Smith, Jr. began his career with VDOT as an hourly worker in March 1979 and was quickly promoted to a salaried highway equipment operator in just a few weeks; and

WHEREAS, Mr. Smith became a highway foreman in March 1985 at the Victoria Area Headquarters and was promoted to superintendent in December 1987; and

WHEREAS, in May 1997, Mr. Smith began his role in residency leadership as Residency Maintenance Operations Manager at the Amelia Residency, then rose to Amelia Assistant Residency Administrator in May 2002 and Amelia Residency Administrator in February 2007; and

WHEREAS, Mr. Smith transferred to South Hill Residency Administrator in April 2010, once again serving Lunenburg County; and

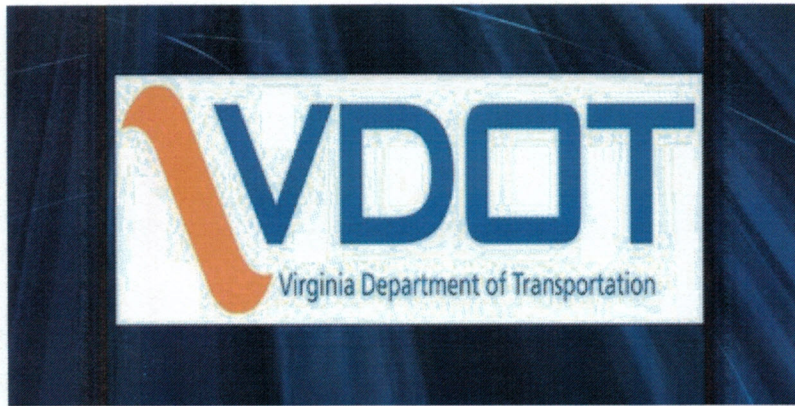
WHEREAS, Mr. Smith devotedly served VDOT and citizens of Lunenburg and surrounding counties for forty years.

NOW, THEREFORE, BE IT RESOLVED, the Lunenburg County Board of Supervisors expresses its appreciation for Mr. Smith's years of dedicated service to the County and advocacy for the citizens thereof, especially his work on Rural Rustic Projects, allowing many gravel roads to be paved with tar and gravel within the County.

BE IT FURTHER RESOLVED, the Lunenburg County Board of Supervisors does hereby extend its best wishes to Billy S. Smith, Jr. for a happy and healthy retirement.

Adopted this 11th day of April 2019.

Charles R. Slayton, Chairman
Lunenburg County Board of Supervisors



VDOT Call Center - 1-800-367-ROAD

South Hill Residency – Richmond District

LUNENBURGCOUNTY

BOS Meeting – April 11, 2019

Maintenance Forces

- Repairing shoulders on various primary routes.
- Cutting brush on various NHS routes.
- Continuing to monitor and patch potholes on various routes as needed.
- Checked various routes for maintenance and safety issues.
- Machined and hauled stone on various NHS routes as needed.
- Cleaned pipes and ditches on various routes.
- Replaced two entrances on the Route 721 Project.
- Performed litter patrol and routine maintenance on various routes.

LUNENBURG COUNTY SCHOOL BOARD

Lunenburg County Public Schools

2018-19

Revenue - Expenditure Report

3/31/2019

Revenue

	Budgeted	Current Month	Fiscal Year-to-Date	Balance	Percent Received
State Sales Tax	1,758,214	130,092.10	1,127,592.48	630,621.52	64.13%
State Funds	9,478,785	1,067,235.61	6,858,190.82	2,620,594.18	72.35%
Federal Funds	1,842,609	240,894.99	870,292.47	972,316.53	47.23%
**County Funds	3,740,000		0.00	3,740,000.00	0.00%
***Other Funds	468,724	23,300.31	195,337.03	273,386.97	41.67%
Total Revenue	17,288,332	1,461,523.01	9,051,412.80	8,236,919.20	52.36%

** County Funds are used each month as needed to cover the difference between revenue and expenditures.

Expenditures

	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	11,916,312	958,806.56	7,110,253.24	4,806,058.76	59.67%	
Textbooks	180,000	-	26,110.07	153,889.93	14.51%	
Total Instruction	12,096,312	958,806.56	7,136,363.31	4,959,948.69	59.00%	61000
Adm, Att & Health	798,752	68,501.55	655,574.73	143,177.27	82.07%	62000
Transportation	948,840	100,662.97	772,700.87	176,139.13	81.44%	63000
Maintenance	1,512,729	124,633.85	1,129,334.53	383,394.47	74.66%	64000
School Food	961,699	88,158.12	602,637.84	359,061.16	62.66%	65000
Facilities	-	-	-	-	0.00%	66000
Debt Service	380,000	-	380,000.00	-	100.00%	67000
Technology	590,000	58,017.55	615,372.54	(25,372.54)	104.30%	68000
Total Expenditures	17,288,332	1,398,780.60	11,291,983.82	5,996,348.18	65.32%	

* NOTE: Subject to revision

County Office and Department Reports

Tracy Gee

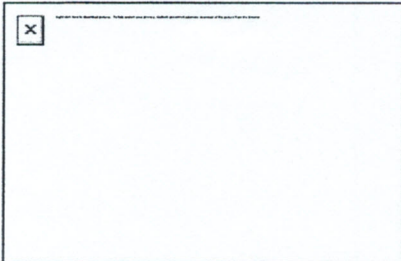
From: Debra Crowder [dcrowder@vcwsouthcentral.com]
Sent: Friday, April 5, 2019 11:34 AM
To: Tracy Gee
Subject: Workforce Board Nominations
Attachments: Nomination Form-Currin 2019.pdf; Nomination Form-Harrup 2019.pdf

Tracy,
Sharon Harrup and Trisha Currin wish to be re-nominated to the Workforce Development Board for another 2 year term. Would you sign Box 23 as their Nominator and return to me by email?

Robert Ledbetter has decided to really retire so Lunenburg has an opening for a business person. If you know of a business person who is willing to serve, please let me know prior to the CLEO meeting on April 26 so they can be voted on.

Thanks!
Debra

--
Debra Crowder
Executive Director
South Central Workforce Development Board
285-C George Washington Highway
P. O. Box 580
Charlotte Court House, VA 23923
434-542-5871
434-542-5874 (fax)



Landfill Liaison Report

April 3, 2019

March 2019 Report

CFS Landfill:

1. Doug Mansini from DEQ conducted his quarterly inspection on March 13, 2019. We are still awaiting the inspection report.
2. The out of state trash has increased over the last couple of months pushing the daily tonnage limits to the maximum.
3. This tonnage issue has caused them to cut off or shorten their days of taking trash on several occasions.
4. They continue to have problems with truckers parking on Old Mansion Road before the landfill opens. They have repeatedly spoken to the brokers and dispatchers concerning this issue.
5. The working face is operating smoothly and they are keeping the required three days cover dirt on the working face daily.

Citizen Complaints:

1. There have been a couple of county businesses cut off from disposing of their trash because CFS was getting close to exceeding their tonnage. These companies have complained about county trash being cut off due to the amount of outside trash they were taking.
2. I have spoken to Rob Guidry concerning this issue. He assured me that they are in negotiations to cut back out of state loads. He has told me that they are also looking into the possibility of shutting down the out of state loads in the future..

Comments:

1. They have informed me that they have been in contact via phone to discuss the parking situation at the landfill and around the county. We will have to wait and see if this method encourages the drivers to adhere to the rules.

Convenience:

1. Trash has been heavy as the temperatures began to rise. We have had several holiday like weekends.
2. An unidentified source brought in 19 tires into the Owl Creek site Sunday. They accomplished this by bringing them in during the three hour shift change.

Citizen Complaints:

1. n/a

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

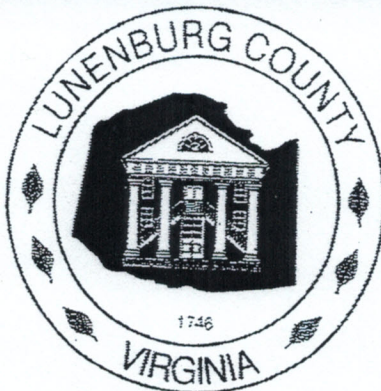
T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 4-1-19

The following activities were conducted by Animal Control during the month of March 2019:

- 6 Stray Cat(s) Picked Up
- 18 Stray Dog(s) Picked Up
- 1 Injured or Ill Cat(s)
- 1 Injured or Ill Dog(s)
- 21 Cat Calls Dispatched
- 47 Dog Calls Dispatched
- 3 Cats, Surrendered by Owner
- 12 Dogs, Surrendered by Owner
- 1 Cat Bite
- 1 Dog Bite
- 1 Cat(s) Euthanized
- 1 Dog(s) Euthanized
- 14 Cat Trap(s) Set
- 6 Dog Trap(s) Set
- 1 Summons Issued
- 1 Animal(s) Released to ACO
- 1 Expired at Shelter and/or DOA
- 168 Telephone Calls for Animal Issues
- 18 Check License
- 2 Lost Cat(s) - Incoming Calls
- 10 Lost Dog(s) - Incoming Calls
- 1 Cat(s) Returned to Owner
- 3 Dog(s) Returned to Owner
- 1 Quarantine - 009
- 1 Adoption - Dogs
- 1 Adoption - Cats

\$ <u>190.⁰⁰</u>	Surrender Fees
\$ <u>155.⁰⁰</u>	Impoundment Fees
\$ <u>15</u>	Adoption Fees
\$ <u>60.⁰⁰</u>	Quarantine Fee
\$ <u>420.⁰⁰</u>	Total Fees Collected

- 22 Dog(s) Transferred to SPCA
- 5 Cat(s) Transferred to SPCA
- 12 Wildlife Calls
- 1 Dog transferred to Nottoway Animal Control
- 1 Rabies Clinic
- 8 AG Animal Calls

42 Total Number of Animals Handled

D. Ray Elliott ACO

D. Ray Elliott
Animal Control Officer



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
March 2019



Jury Summons Served	9
Subpoenas Served	103
Criminal Warrants & Summons Served	30
Levies Executed	0
Other Civil Process	227
Accident Investigations	0
Traffic Summons	111
Protective Orders	23
DUI Arrests	0
Inmates Transported	8
Mental Patients	2
Extraditions	0
Circuit Court Days	3
General Court Days	4
J&DR Court Days	4

Expense Report

Dues	\$0.00
Postage	\$281.00
Office Supplies	\$1,002.00
Telephone	\$194.48
Contracts (Maintenance & Repairs)	\$48.12
Police Supplies	\$114.00
Vehicle Maintenance & Repairs	\$2,951.80
Fuel (February)	\$1,532.76
Gallons of Fuel Use	898

A. Marshall / A. Townsend Jr
Arthur Townsend, Jr.
Sheriff, Lunenburg County

4/3/19
Date

Planning Update

Fiscal Year 2019-2020 Budget



COMMONWEALTH of VIRGINIA

COMBINED DISTRICT COURT

FOR

LUNENBURG COUNTY
160 COURTHOUSE SQUARE
SUITE 201
LUNENBURG, VA 23952
(434) 696-5508
FAX (434) 696-3665

CHARLES H. WARREN
Judge, General District Court

ROBERT H. MORRISON
Judge, Juvenile & Domestic Relations Court

DANELLE W. BAGLEY
Clerk

March 11, 2019

Lunenburg County Administration Office
Courthouse Square
Lunenburg, VA 23952

In Re: Budget

Dear Tracy,

I have received your request for my yearly county budget. I would like to thank you for all the time you and your office spend on taking care of these matters. I am requesting that my budget be increased with the inclusion of an Education line item. There are many opportunities for my office to attend training sessions, which are not covered by the Supreme Court of Virginia. With that, I am requesting the following for my allotment for this fiscal year;

Telephone	\$3000.00
Office Supplies/Furniture/Fixtures	\$3000.00
<u>Education</u>	<u>\$ 400.00</u>
Total	\$6400.00

Thank you again for working with my office to improve our daily functions and continual service to the residents of Lunenburg County. If you have any questions, please feel free to call me at any time.

Respectfully Submitted,

Danelle Bagley, Clerk

- B U D G E T - E X P E N S E A C C O U N T I N G P E R I O D 2 0 1 9 / 0 2

	2015/2016 ACTUAL	2016/2017 ACTUAL	2017/2018 ACTUAL	2018/2019 BUDGET	2019/02 ACTUAL	PROJECTED 2018/2019 EXPENSE	DEPT 2019/2020 REQUEST	ADMIN 2019/2020 RECOMMEND	ADOPTED 2019/2020 BUDGET
021200									
021200-5230									
021200-6001									
** General District Court **	2,836	2,035	1,211	3,000	813				
Telephone	1,343	1,871	2,636	3,000	1,308				
Office Supplies	4,179	3,926	3,847	6,000	2,121				
--TOTAL DEPARTMENT--									
** General District Court *	4,179	3,926	3,847	6,000	2,121				
-TOTAL FOR FUND	4,179	3,926	3,847	6,000	2,121				
- FINAL TOTAL	4,179	3,926	3,847	6,000	2,121				

TENTH JUDICIAL CIRCUIT
OF VIRGINIA

S. ANDERSON NELSON
JUDGE



RECEIVED
MAR 14 2019

434-738-6191 EXT. 4221
FAX 434-738-0492

BY: _____

P.O. BOX 520 • 393 WASHINGTON STREET
BOYDTON, VA 23917-0520

March 11, 2019

Mr. H. Wayne Carter, III
Mecklenburg County Administrator
Post Office Box 307
Boydton, Virginia 23917

Ms. Tracy M. Gee
Lunenburg County Administrator
11413 Courthouse Road
Lunenburg, Virginia 23952

Ms. Susan M. Adams
Appomattox County Administrator
Post Office Box 863
Appomattox, Virginia 24522

Re: Budget for Circuit Courts of Lunenburg, Mecklenburg and Appomattox
Judicial Administration Fiscal Year 2019-2020

Dear Mr. Carter, Ms. Gee and Ms. Adams:

For fiscal year 2019-2020, I submit the enclosed proposed budget containing an estimate of the expenses of judicial offices for the Counties of Mecklenburg, Lunenburg and Appomattox.

I am responsible for Appomattox, Lunenburg and Mecklenburg counties.

Mr. Carter
Ms. Gee
Ms. Adams
March 11, 2019
Page 2

As I have done in the past, I ask that the three counties share judicially related expenses on a prorated basis by determining the percent of the number of new case filings for each county bears to the total new case filings for the counties and then multiplying the resulting percent times the total budget amount.

The average new case filings for calendar years 2016, 2017, and 2018 are Mecklenburg County 66%, Lunenburg County 13% and Appomattox 21%

With a total judicial administration budget of \$74,506.07 for fiscal year 2019-2020 the shares of the three counties for judicially related expenses are as follows:

Mecklenburg County	\$ 49,174.01
Lunenburg County:	9,685.79
Appomattox County:	<u>15,646.27</u>
Total:	\$ 74,506.07

As in previous years, Mecklenburg County will continue to serve as our fiscal agent.

If there are any issues that we need to resolve with regard to handling the budget in this manner please let me know.

Thank you for all your assistance in these matters. I look forward to working with you on this and other matters in the future.

Sincerely yours,



S. Anderson Nelson, Judge

SAN/pic
Enclosure (1)
cc: Judy Sheffield, Mecklenburg Assistant County Administrator
Sandra P. Langford, Mecklenburg Treasurer

BUDGET REQUEST

CIRCUIT COURTS FOR THE COUNTY OF MECKLENBURG

JUDICIAL ADMINISTRATION
2019-2020

SALARIES AND WAGES	\$42,340.73
FICA	2,881.58
VRS RETIREMENT	5,558.76
HOSPITALIZATION	15,320.00
GROUP LIFE INSURANCE	430.00
EMPLOYMENT INSURANCE	250.00
WORKER'S COMPENSATION	175.00
MAINTENANCE & SERVICE CONTRACTS ON EQUIPMENT	1,000.00
POSTAL SERVICES	450.00
TRAVEL, CONTINUING EDUCATION & CONFERENCES	2,000.00
OFFICE SUPPLIES	750.00
BOOKS & SUBSCRIPTIONS	2,000.00
DUES AND ASSOCIATIONS MEMBERSHIPS	350.00
FURNITURE, EQUIPMENT & FIXTURES	<u>1,000.00</u>
TOTAL	\$74,506.07

ADMINISTRATOR'S UPDATE

-- **As necessary**

Board of Supervisors April Meeting - 4/11/19

County Administrator's Monthly Report

Events in March:

- March 1 – VA's Crossroads meeting - Holiday Lake, Appomattox, VA
- March 1 – read at VES for Reading Week
- March 4 – Tracy STO for children's appointments
- March 7 – Landfill committee meeting
- March 7 - Solar facility meeting
- March 7 - meeting w/ Sheriff's Office Administrator for budget items
- March 8 – meeting w/ Ollie Wright for budget
- March 11 – meeting w/ VDOT and citizen regarding Highway Safety project easement
- March 13 - meeting w/ Verizon
- March 13 – meeting w/ Charles Berkley
- March 14 - Finance committee meeting w/ school
- March 14 - BOS meeting
- March 18 - meeting w/ Meridian Waste staff
- March 18 - FAPT meeting (for CSA)
- March 19 - meeting w/ Glenn - ED and budget
- March 20 - Piedmont Regional Juvenile Detention and Jail Authority meetings
- March 21 - RFCA Cost Allocation Plan audit
- March 21 - VA's Heartland Regional Industrial Facility Authority (VHRIFA) meeting
- March 25 - volunteered at Book Fair at KES
- March 25 - Airport meeting with DOAV staff
- March 27 - GO Virginia Region 3 All Partners meeting at The Prizery, South Boston, VA
- March 28 - Work Ready Community partner meeting

Administration

- Read to students at Victoria Elementary School for Reading Week.
- Met w/ VDOT representatives, Supervisor Pennington and Love's Mill citizen regarding an easement encroachment for improvements to Hardy Road.
- Volunteered at the Book Fair at Kenbridge Elementary School.
- Dillon Robinson would like assistance with student interviews at CHS April 29, 30, and May 1 for these time frames: 8:58- 9:56, 10:54- 11:47, 11:52-12:48, and 2:18-3:14.
- You received a Situational Analysis survey from VA Cooperative Extension via email, please complete and submit it online.

Airport

- Met with DOAV staff to complete Six Year Capital Improvement Plan.
- The Rural Airport Runway Rehabilitation Plan should fund the Lunenburg Airport in FY2021. I will apply for funds in FY2020, but it will likely be FY21 before they have the funding. One of the other rural airports had their planning work already completed, so they are ahead of us.

Animal Control –

- Officer Elliott has prices on outbuildings. I will share these at the meeting.
- Interviewed for Kennel Attendant/Deputy ACO. Made offer to applicant.

Budget & Finance –

- Met with representatives from other county offices to discuss budget.
- Met with finance committee and school representatives about the upcoming budget.

- Worked w/ staff and RFCA to complete the Cost Allocation Plan.

Building Inspection/Zoning -

- Met with Verizon Wireless re: upcoming cell tower construction.

Building & Grounds -

- Spring lawn maintenance has begun with Garrett's Lawncare.
- Bids accepted for tree trimming at the Courthouse facility. Will update at the meeting.
- Bids expected to come in for the metal building fascia and roof at the Tax Building.

Community/Economic Development/Planning -

- Contacted IDA Chair Herman Newcomb, BOS Chairman Slayton, and Attorney Rennie regarding a request from a private school in Albemarle County to utilize \$3.5mil in bonds from Lunenburg, the consensus was to deny the request.
- Met w/ Planning Commission committee and on solar facilities.
- Attended the GO Virginia Region 3 All-Partners meeting in South Boston; it was an excellent showcase of successful businesses in our region and opportunities for the future.
- Attended VA's Crossroads meeting at Holiday Lake in Appomattox. There are multiple grant-funded tourism initiatives of which Lunenburg will benefit.
- Attended Heartland Park Authority meeting; met with prospect and discussed upgrade options to expand the use of the undeveloped portion of the park.
- Participated in the Certified Work Ready Community launch event meeting. We are preparing an event on Tuesday, April 30th, to make an official announcement about becoming a Work Ready Community. Your presence is requested.

Emergency Services/Law Enforcement -

- Submitting first quarter performance reports for the School Resource Officer.

Piedmont Regional Jail Authority -

- Jail finance committee meets April 15th.

School -

- Participated in joint Board of Supervisors finance and school finance committee.
- Met with Superintendent Berkley to go over School finance and planning.

Social Services and/or CSA-

- Booked Cheryl Blow to attend the annual CSA Conference April 29-May 1.
- Office of Comprehensive Services scheduled our audit for May 15-17.
- Attended FAPT meeting to understand and review their operating practices, offered assistance.

Solid Waste -

- Met to discuss increases in tonnage and landfill expansion with Attorney Rennie, Planning Chair Tharpe, and landfill committee. Scheduling a Citizens Advisory Board meeting.
- Met w/ representative from Meridian Waste to discuss operations at the Lunenburg Landfill.

See next page for important dates in April...

UPCOMING dates of interest:

April 1 - Census Awareness Day

April 1-5 - Local Government Education Week

April 8-12 - Animal Control Officer Appreciation Week

April 10 - Student Intern Day - students arrive at 9:00AM to the Courthouse

April 11 - Board of Supervisors meeting at 10:00am at Central High School

April 12 - 3:00PM local attorney Cal Spencer takes Oath of Office as Judge

April 19 - Tracy PTO

April 21 - Easter Sunday

April 30 - Certified Work Ready Community Launch Event, Benchmark Community Bank Branch, Kenbridge

April 30 - VACo Regional Summit - Fort Pickett Officer's Club 7:00PM-9:00PM

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

"Do not boast about tomorrow, for you do not know what a day may bring forth." (Proverbs 27:1)

SAVE THE DATE

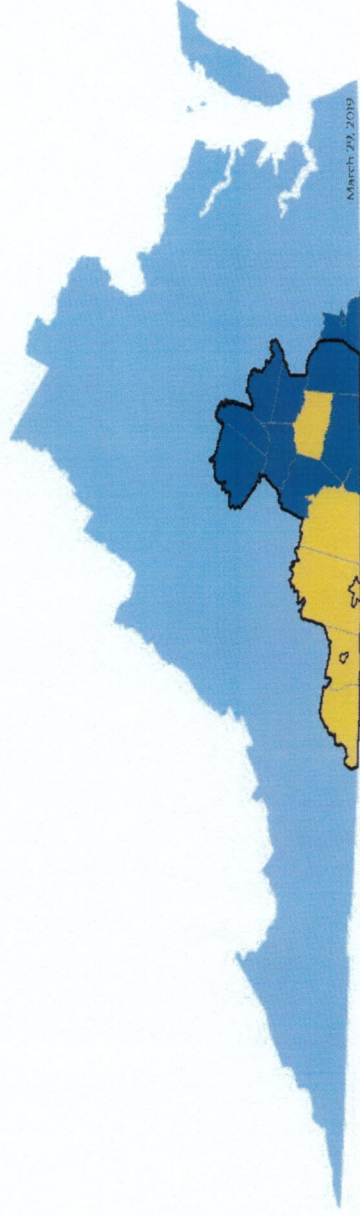
ANNOUNCEMENT FOR LUNENBURG COUNTY

TUESDAY, APRIL 30, 2019 AT 2:00 PM

BENCHMARK COMMUNITY BANK

204 SOUTH BROAD STREET

KENBRIDGE, VA 23944



March 29, 2019

**Work Ready
COMMUNITIES**
GO VA REGION 3